



biotech
booster

Panel of Entrepreneurs

Selection procedure



Introduction

This document outlines the procedure for selection of members of the Panel of Entrepreneurs from the Pool of Entrepreneurs by Biotech Booster BV (BB). It is assumed the reader is familiar with the Biotech Booster TC agreement and the Biotech Booster Operational Manual. The panel of entrepreneurs in the Biotech Booster program assess the Grant applications for Level 2 Projects and are chosen by Biotech Booster for every Project from the Pool of Entrepreneurs.

Selection procedure

1. As is described in the Biotech Booster Operational Manual, the TC manager will notify BB that a proposal is admitted to the Pitch.
2. The TC manager will ensure BB receives all information that is required to make a proper selection of entrepreneurs. This includes a summary of the project proposal and any entrepreneurs that are deemed unacceptable by the project-team members. The TC-manager may (but is not obliged to) suggest names for the Panel of Entrepreneurs.
3. Upon receipt of the request, the Panel Coordinator will make a short list of 10 entrepreneurs with the right professional experience to assess the Grant application including the Pitch.
 - a. Exclusion criteria to the short list are:
 - i. Personal interest as defined in the Code for Dealing with Personal Interest by NWO.¹
 - ii. Currently part of a Project Steering Committee.
 - iii. Had a seat in a Project Steering Committee less than 6 months prior.

The Panel Coordinator will ensure that the short list contains where possible a diverse and inclusive selection of entrepreneurs with relevant expertise, with special attention to distribution in gender, age and nationality.
4. Prospective panel members will be scored using the table in Annex I.
 - a. Scoring is done separately by at least two members of the BB Management Team.
 - b. The scoring is done on professional, scientific, and scale-out fit of the prospective member to the Pitch and Grant application.
 - c. The prospective panel members with the highest average scores will in principle be selected for the Panel.
 - d. At least one member is not an expert in the field of the project.
 - e. In the final selection of panel members the diversity of the panel is a specific point of attention.
5. Once selected, the prospective panel members (3-5) will be asked if they are willing to become a panel member and to share their availability by sending them a request by email and a short description of the Project.
6. If prospective members who are willing and available to take a seat in the Panel of Entrepreneurs, they will be requested to fill the Declaration of conflicting interests form in Annex II to determine whether there are any personal interests as defined in the Code for Dealing with Personal Interest by NWO.¹
7. The completed Declaration of conflicting interests form is reviewed by the Panel coordinator. Any conflicting interests are discussed with the Management Team, who will make the decision whether to allow the entrepreneur to take a seat on the panel or that another entrepreneur from the prospective list is asked.

¹ <https://www.nwo.nl/en/code-for-dealing-with-personal-interests>



Annex II: Declaration of conflicting interests

Name
Address
Date of birth

Please list any interests that may directly or indirectly in any way conflict with the project description. This includes any interests in projects, companies or institutes that may be considered to be competing with the project description or that may be considered closely related in the field of the project.

personal interests	professional interests	interests arising out of other positions	(financial or economic) business interests

I hereby declare to have no other conflicting interests with regards to the project I have been asked to assess.

Name Date

Signature